

# National Chengchi University Regulations Governing Foreign Student Application of the Ministry of Education Common Scholarship

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Article 1 In cooperation with the international academic collaboration policy of the Ministry of Education, the University establish the “National Chengchi University Regulations Governing Foreign Student Application of the Ministry of Education Common Scholarship”(hereinafter referred to as the “Regulations”) in accordance with the “ Ministry of Education Guidelines for the Award of Scholarships to Foreign Students” to encourage outstanding foreign students enrolled at the University to apply for the scholarship.

Article 2 These regulations shall apply to foreign students enrolled at National Chengchi University as degree-seeking students (hereinafter referred to as the “University”) only.

Article 3 The amount and number of the scholarship shall be determined by the amount and number of scholarships offered by the Ministry of Education.

Article 4 Eligibility:

1. Undergraduate students who have completed one semester of study and are currently enrolled at the University. Must be enrolled and have completed a minimum of eight credits in the previous semester. Applicants must achieve an average result of above **seventy five** points in the previous semester and have not been convicted of major violations.
2. Graduate students who have completed one semester of study and are currently enrolled at the University. Must be enrolled and have completed a minimum of four credits in the previous semester. Applicants must achieve an average result of above eighty points in the previous semester and have not been convicted of major violations.
3. Graduate students writing thesis and do not have academic results from the previous semester may apply within the designated period with the letter of recommendation from guiding professor and a thesis writing plan. The thesis-writing plan shall include the research motive and objective, research structure and design, data collection methods and sources, thesis outline, reference books and more. Persons who apply in accordance with this Article are allowed to submit applications only two times.
4. Applicants shall not have received other scholarships awarded by the Ministry of Education, other government agencies, or organizations outside of the University.
5. The accumulated award period of the same student shall not exceed the regular study period

of the course meaning four years for doctorate program and two years for masters program.

Article 5 The applicant shall provide the following documents to the Office of International Cooperation of the University(hereinafter referred to as “OIC”) for review:

1. A copy of scholarship application form.
2. A copy of official transcript in Chinese.
3. At least one letter of recommendation from professor.
4. A copy of research and study plan.
5. **Certificate of volunteering service that helps with the internationalization of the University and the communities.**
6. Other certificates: eg. Extra-curricular activity certificate, competition award certificate, thesis presentation and others. ( Optional ) .

Application that are incomplete or do not meet the requirements shall be rejected. Documents submitted will not be returned after examination.

Article 6 Application for this scholarship are accepted twice every year in late September and late February. The actual application dates shall be published by OIC. Late applications shall not be accepted.

Article 7 OIC shall convene a review meeting to make recommendations and the final selection of the recipients shall be approved by the president. Scholarship remittance will be made after that.

Article 8 Criteria:

1. The criteria shall be based on the average academic results.
2. Letters of recommendation from the professors: Points shall be added at the discretion of the committee members.
3. Other certificates: Points shall be added at the discretion of the committee members for extra-curricular activity certificate, competition award certificate, thesis presentation and other types of certificates.
4. Students writing thesis for doctorate or masters program and without academic results from the previous year shall be considered on a case-by-case basis.
5. The approval ratio shall be determined in the committee meeting according to the number of foreign students enrolled in the undergraduate and graduate programs and the number of applicants. Doctorate students shall be given priority consideration.
6. The number of recipients of the same nationality shall not exceed one-fourth of the total number of scholarship awards each semester.

Article 9 The scholarship fund will be deposited into the designated bank account of the scholarship recipient in November (for fall semester) or April (spring semester).

Article 10 The regulations and future revisions shall be approved by OIC Committee and become effective on the day of promulgation by the president.